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Thank you for taking the time to fill out this reference form. Please complete it at your earliest convenience so that it will expedite the hiring process. You may email, mail, or fax this form (see above).

Applicant must complete shaded sections before giving this form to their reference person.

Applicant's name _____ Today's Date _____
 Position(s) applied for: 1) _____ 2) _____ 3) _____
 I hereby give _____ (reference name) and Cove Valley Camp permission to exchange information regarding my ability to serve in summer ministry at Cove Valley Camp.
 Applicant's Signature _____ Date _____

Reference Form for Applicant's (Circle One):
1. Pastor 2. Employer, Teacher, Coach 3. Non-Related Adult

The above mentioned has applied to work on staff at Cove Valley Christian Youth Camp this summer. It is important to us that we hire the very best Christian young people to serve here. The age range of campers the applicant could work with is 5-17 years old. Thank you for your prayerful thought and consideration as you fill out this form.

How long have you known the applicant? How have you observed the applicant? _____

1 = Excellent, 2 = Good, 3 = Fair, 4 = Poor, NA = Not able to rate

Energy Level/Attitude Comments:	1	2	3	4	NA
Time Management Comments:	1	2	3	4	NA
Self-Motivation Comments:	1	2	3	4	NA
Outgoing/Personable Comments:	1	2	3	4	NA
Leadership Comments:	1	2	3	4	NA
Teachability Comments:	1	2	3	4	NA
Ability to work with others Comments:	1	2	3	4	NA
Dependability Comments:	1	2	3	4	NA
Communication Skills Comments:	1	2	3	4	NA
Integrity Comments:	1	2	3	4	NA
Emotional Maturity Comments:	1	2	3	4	NA

NARRATIVE REPORT

Please briefly state specific instances in which you have observed the applicant's behavior as it applies to any of these items. If you have no knowledge of this person in these areas, please say so.

- A. What are the first words that come to mind in describing this person?

- B. Would you be willing to have your children under the applicant's supervision for a week in a camp situation? Why or why not?

- C. How have you seen the applicant grow in the past year?

- D. Maturity of judgment. How does the applicant react in situations of stress, i.e., make decisions?

- E. Ability to lead campers toward the spiritual objectives of Cove Valley Camp. What is the applicant's ability to lead in devotionals and worship?

- F. Nature of associates: Please describe the types of people with whom the applicant habitually associates.

- G. How does the applicant influence their peers?

- H. What is your knowledge of the applicant's spiritual life and relationship with God?

- I. Have you seen the applicant in a leadership role with children? If so, in what capacity?

- J. To what extent are you aware of the applicant's use of drugs/alcohol?

- K. To your knowledge, does the applicant have any inclinations toward child abuse or sexual abuse?

- L. What do you see as the applicant's weaknesses or areas in which he/she can grow?

- M. List any other comments or concerns.

Would you recommend the applicant for summer employment at Cove Valley Christian Youth Camp?

Recommend highly Recommend Recommend with Reservation Do not Recommend

Printed Name/Signature _____ Work Phone # _____ Date _____

Your Title/Position _____ Organization Name _____ Home Phone # _____