



5357 Little Cove Road  
 Mercersburg PA 17236  
 Ph: (717)328-3055 Fax: (717)328-2350  
 E-mail: program@covevalleycamp.com

Thank you for taking the time to fill out this reference form. Please complete it at your earliest convenience so that it will expedite the application process. You may mail, or fax this form to the above number.

Applicant must complete shaded section before giving this form to reference person

Applicant's name \_\_\_\_\_ Today's Date \_\_\_\_\_  
 Position(s) applied for: 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_  
 I hereby give \_\_\_\_\_ (reference name) and Cove Valley Camp permission to exchange information regarding my ability to serve in summer ministry at Cove Valley Camp.  
 Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

### Personal Reference Form for Applicant's Pastor

The above mentioned has applied to work on the staff at Cove Valley Camp for the summer of 2012. It is important to us at Cove Valley Camp that we get the very best Christian young people to serve here. The applicant will be working with campers ages 6-17. Applicants must be mature, dependable, hard-working, and service-oriented. Your involvement in this process is very much appreciated. Please give careful consideration to the ratings below.

**1 = Excellent, 2 = Good, 3 = Fair, 4 = Poor, NA = Not able to rate**

Energy Level/Attitude Comments:	1	2	3	4	NA
Punctuality Comments:	1	2	3	4	NA
Reliability Comments:	1	2	3	4	NA
Outgoing/Personable Comments:	1	2	3	4	NA
Leadership Comments:	1	2	3	4	NA
Teachability Comments:	1	2	3	4	NA
Ability to work with others Comments:	1	2	3	4	NA
Dependability Comments:	1	2	3	4	NA
Communication Skills Comments:	1	2	3	4	NA
Trustworthy/Honest Comments:	1	2	3	4	NA
Emotional Balance Comments:	1	2	3	4	NA

## NARRATIVE REPORT

Please briefly state specific instances in which you have observed the applicant's behavior as it applies to any of these items. If you have no knowledge of this person in these areas, please say so.

A. How long have you known the applicant? How have you observed the applicant?

B. Impression of suitability as a camp counselor or staff person. Would you be willing to have your children under the applicant's supervision for a week in a camp situation? Why?

C. Maturity of judgment. How does the applicant react in situations of stress, i.e., make decisions?

D. Ability to lead campers toward the spiritual objectives of Cove Valley Camp. What is the applicant's ability to lead in devotionals and worship?

E. Nature of associates. Describe the types of people with whom the applicant habitually associates.

F. How does the applicant influence others?

G. What is your knowledge of the applicant's spiritual life and relationship with God?

H. Have you seen the applicant in a leadership role with children? If so, in what capacity?

I. To what extent are you aware of the applicant's use of drugs/alcohol?

J. To your knowledge, does the applicant have any inclinations toward child abuse or sexual abuse?

K. What do you see as the applicant's weaknesses or areas in which he/she can grow?

L. List any other comments or concerns.

**Would you recommend the applicant for summer employment at Cove Valley Christian Youth Camp?**

**Recommend highly**

**Recommend**

**Recommend with Reservation**

**Do not Recommend**

Printed Name/ Signature \_\_\_\_\_ Work Phone # \_\_\_\_\_ Date \_\_\_\_\_

Your Title / Position \_\_\_\_\_ Organization Name \_\_\_\_\_ Home Phone # \_\_\_\_\_



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### Personal Reference Form for Applicant's Employer, Teacher, or Coach

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## NARRATIVE REPORT

Please briefly state specific instances in which you have observed the applicant's behavior as it applies to any of these items. If you have no knowledge of this person in these areas, please say so.

A. How long have you known the applicant? How have you observed the applicant?

B. Impression of suitability as a camp counselor or staff person. Would you be willing to have your children under the applicant's supervision for a week in a camp situation? Why?

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D. Ability to lead campers toward the spiritual objectives of Cove Valley Camp. What is the applicant's ability to lead in devotionals and worship?

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F. How does the applicant influence others?

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**Recommend highly**

**Recommend**

**Recommend with Reservation**

**Do not Recommend**

Printed Name/ Signature \_\_\_\_\_ Work Phone # \_\_\_\_\_ Date \_\_\_\_\_

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### Personal Reference Form for Applicant's Non-Related Adult

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Trustworthy/Honest Comments:	1	2	3	4	NA
Emotional Balance Comments:	1	2	3	4	NA

## NARRATIVE REPORT

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L. List any other comments or concerns.

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