



2010 STAFF APPLICATION

Greetings & Blessings Friend,

A new year has come, bringing with it fresh opportunities for serving God and a new season to celebrate all that His loving Spirit has done in our lives. Even more exciting, is that this year God has prepared a new harvest of campers for us too! As He is preparing just the team to serve all our campers, we are excited for what He has in store for this year's theme: Transformed!

The application process:

- #1 Fax or mail your application and hand out your reference forms.
- #2 Once we receive your application ALL reference forms, we will interview each candidate – in person, and for those that live far away, we will conduct interviews over the phone. If you need an interview sooner due to school concerns, choosing between summer jobs, etc. just let us know.
- #3 You will then be contacted after we process all the applications.

I look forward to meeting you and praying for what God has in store for us this summer. If you have any questions, feel free to contact me!

Jonathan McConnell
Program Director

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Member



Christian Camp and
Conference Association



Member
Mennonite
Camping
Association



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Information

Cove Valley Camp is a Mennonite-owned year round camp and retreat center located in the mountains of South-Central PA. In the summer we serve over 300 campers from seven different states and around 100 different churches from various denominations. Throughout the rest of the year, the camp has several winter retreats and hosts rental groups each weekend. The full-time staff consists of an: Executive Director, Program Director, Maintenance Director, and Food Service Director.

Our summer staff serves from the middle of June to the beginning of August. If you want to be part of a growing ministry, have a heart for God, want to share the Good News with children, and are a hard worker; talk to us about joining our family this summer!

Positions Available and Wages

Program Assistant (Male)	\$180/wk
Program Assistant (Female)	\$180/wk
Speaker	\$245/wk
Nurse	\$215/wk
A/V Tech	\$168/wk
Lifeguard/Waterfront	\$168/wk
Crafts Instructor	\$135/wk
Nature Instructor	\$135/wk
Sr. Counselor (College)	\$168/wk
(H.S. Grad)	\$158/wk
(in H.S.)	\$148/wk
Sr. Counselor (Orientation Week)	\$85.00/wk
Jr. Counselor (15-17 yrs old)	\$60/wk
Maintenance Assistant	\$168/wk
Jr. Maintenance Assistant	\$60/wk
Dining Room Hostess/Host	\$135/wk
Kitchen Aids	\$105/wk

Depending on your position and age, taxes may be taken out.

Camp Purpose

The goal of the youth camps are to bring young people to the saving knowledge of the Lord and to provide exciting, challenging activities which will promote and nourish spiritual growth.

Objectives to accomplish our purpose:

1. Keep the Word of God central in instruction and application.
2. Have staff committed to a meaningful relationship with Jesus Christ.
3. Have staff who are concerned about the salvation of young people.
4. Emphasize personal relationships between camper and staff in instruction, recreation, and spiritual experience.
5. Encourage campers and staff to grow in Christ and be a witness for Him.

General Qualifications for All Staff

The individual must:

- Have a vital relationship with Jesus Christ and a desire to share Him with others, especially children.
- Be in agreement with the statement of faith, purpose, and objectives of Cove Valley Youth Camp.
- Be willing to forego personal liberties and luxuries for the common good of the camp and/or campers.
- Be flexible and able to work with campers and other staff members with a Christ-like servant attitude.
- Have an understanding of the Bible and read it daily.
- Be able to share with a person what it means to be a Christian and be able to lead them into a relationship with Jesus Christ.

Summer Camp Schedule

Operation Cooperation (Jr. Counselors, ages 15-17)	March 12-14
Staff Orientation (Sr. Staff)	June 6-11
Eagles (Grades 9-11, or up to age 16)	June 13-18
Jr. Staff Orientation	June 20-23
Goldfinches (Day camp)	June 21-23
Jenny Wrens (Grades K-2)	June 23-25
Cricketeers (Grades 4-5)	June 27-Jul 2
Cardinals (Grades 6-7)	July 4-9
Blue Jays (Grades 7-8)	July 11-16
Hummingbirds (Grades 2-4)	July 18-22
Family Camp	July 23-25
Rental Group	August 2-6
Rental Group	August 9-13

Want to earn more than your regular staff wage?

Ask about our Summer Staff Support Program!

Requirements included:

1. Working 4 or more weeks of the summer
2. Beginning or currently in college
3. Being able to attend Staff Orientation

How it works:

1. Give us a minimum of 15 names & addresses of people who might consider making a donation.
2. Cove Valley will send letters and a brochure to them.
3. Every donation is put into a special fund.
4. The fund will be divided at end of summer among participating staff and adjusted to the number of weeks worked.
5. The money will be either sent directly to your college or given to you. *(Any check given to you will require taxes to be taken out.)*



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2010

Personal Information

Name: _____ Age: _____ Birth Date: _____ Sex: _____ Shirt Size: _____
 Present Address: _____ Phone: _____
 Permanent Address: _____ Phone: _____
 E-mail: _____ Cell Phone: _____
 Parents' Name & Address: _____
 Home Church: _____ Pastor's Name: _____
 Church Address: _____ Phone: _____

Camp Information

Will you be able to attend Staff Orientation? Yes or No If not, why? _____
 Position(s) Desired: 1. _____ 2. _____ 3. _____
 Have you ever worked at a camp before? Yes or No If so, where? _____
 When? _____ Your position? _____ Director? _____
 Could we talk to the director about your performance? Yes or No Phone: _____

Education/Work Background

School attended: _____ Date of graduation: _____ Degree: _____
 High School: _____
 College: _____
 Special Training (Crafts, sports, camping, Bible teaching, etc.) _____
 Activities (List community involvement & extra curricular activities at school) _____
 Do you have a certificate for: Lifeguard CPR First Aid Nurse Other
 Do you have any physical or mental limitations which would interfere with the job you have applied for?
 If yes, explain. _____
 Present Employer: _____ Your Position: _____ Phone: _____
 Previous Employer: _____ Your Position: _____ Phone: _____

Please note: Reference forms must be filled out to be considered for employment.

Personal References

Complete the shaded part of the Reference Forms and give one to EACH of the following three people.
 Ask them to promptly complete it and return to Cove Valley Camp.
 (A pre-addressed stamped envelope will help the process.)

Pastor or Youth Leader

Employer, Teacher, Coach

Non-related Adult

Name: _____	Name: _____	Name: _____
Address: _____	Address: _____	Address: _____
Position: _____	Position: _____	Position: _____
Phone: _____	Phone: _____	Phone: _____

Don't forget to send your reference forms to the individuals listed here, the forms may be printed from:
www.covevalleycamp.com/ReferenceForms.pdf

Skills and Interests

What areas of camp would you like to be involved with? Describe what you've done previously in these areas. Rank the following according to those you would like to be involved with:

"1" - first choices, "2" - second choices, "3" - 3rd choices.

- _____ Archery _____
- _____ Arts/Crafts _____
- _____ Audio/Video _____
- _____ Bible Studies _____
- _____ Biking _____
- _____ Drama _____
- _____ Hiking _____
- _____ Nature/ Wilderness _____
- _____ Photography _____
- _____ Sports/Outdoor Games _____
- _____ Worship _____

Availability

Check the dates you are available to work:

Preference will be given to those who can work multiple weeks. Staff Orientation is mandatory (June 6-11).

- Eagles (Grades 9-11, or up to age 16) June 13-18
- Cricketeers (Grades 4-5) June 27-July 2
- Cardinals (Grades 6-7) July 4-9
- Blue Jays (Grades 7-8) July 11-16
- Hummingbirds (Grades 2-4) July 18-22
- Goldfinches (Day camp) (Grades going in to K-2) June 21-23
- Jenny Wrens (Grades K-2) June 23-25
- Rental Group (Lifeguard & Kitchen needed) August 2-6
- Family Camp July 23-25
- Rental Group (Kitchen needed) August 9-13

Grade level is determined by the most recent grade completed, unless noted.

Personal Evaluation

Be honest and rate yourself:

1 = Excellent, 2 = Good, 3 = Fair, 4 = poor

Reliability	1	2	3	4	Friendly	1	2	3	4
Punctuality	1	2	3	4	Follows Instructions	1	2	3	4
Leadership	1	2	3	4	Sence of Humor	1	2	3	4
Teachability	1	2	3	4	Maturity	1	2	3	4
Gets along with others	1	2	3	4	Respects Authority	1	2	3	4
Work with children	1	2	3	4	Dependability	1	2	3	4
Work with youth	1	2	3	4	Outgoing/ Personable	1	2	3	4

For **ALL** applicants:

1. Have you ever been charged with child abuse? Yes or No

If yes, explain: _____

2. Have you ever been convicted of a felony, pleaded no contest in a felony, or been convicted of a misdemeanor resulting in imprisonment or a fine of over \$500 during the last 10 years? Yes or No

If yes, explain: _____

3. How often do you:

Read the Bible? _____

Pray? _____

Attend Church? _____

Why? _____

4. Are you available for an interview in person? Yes or No

On another sheet of paper, please TYPE your answers to the following questions:

(Please reference the number of the question.)

5. How has God made Himself evident to you in the last year? What is one area of growth because of it?

6. What contribution can you make at camp?

7. Why do you want to work at Cove Valley Youth Camp?

8. Write a brief biographical sketch on a separate sheet, including specialized training in camp, and experience or training in other fields which might have a bearing on the position (s) for which you are applying.

For **RETURNING** staff applicants:

9. If you could change one thing about last summer that you did here at camp, what would it be?
What would you do differently?

- I understand that, if employed and any statement herein is found to be false, I may be released from employment immediately. If released, I will only be paid through the date of release.
- I understand that while employed at Cove Valley Youth Camp, I am required to follow all camp policies, failure to do so may result in my release. I hereby authorize Cove Valley Youth Camp to verify any information.
- I authorize investigation of all statements herein and release Cove Valley Camp from liability in connection with it.

I verify the above information is true to the best of my knowledge.

Signed: _____ Date: _____

